

 EUROPEAN COMMISSION		 SEVENTH FRAMEWORK PROGRAMME
Collaborative project - FP7-SSH-2007-1 Grant Agreement n. 217565		

STEERING COMMITTEE

Agenda

Warsaw, 24 march 2009

14h30-18h15

Venue : Central Statistical Office-Al. Niepolodleglosci, 280.

THE STATE OF THE ART OF THE SAMPLE PROJECT ACTIVITIES AND MANAGEMENT ITEMS

14:30-15.00	Welcome and introduction (UNIPI-DSMAE) A. State of art of SAMPLE
15:00 -16.30	State of art of each WP. <i>Each WP Leader has 15/20 min to update the partnership on ongoing activities and discuss/respond to questions.</i>
16.30-16.45	<i>Break</i>
16.45-17.45	Management (UNIPI-DSMAE-PPPC): A Budget issues: - results of the last budget monitoring; - discuss and vote the possibility of a reallocation of resources in the budget for “management”; - discuss and vote the possibility of a reallocation of resources in the budget for “dissemination”; B. Administrative issues: - mini progress reports: next deadlines - internal deadlines April 2010-February 2011 - the end of SAMPLE: are we requesting an extension of the project? - updated list of deliverable deadlines submitted to Ian Perry; Dissemination (PP-PC):

	<p>A. Estimation costs and D3 (communication plan)</p> <p>B. Definitive agenda of 2010: conferences and local events</p> <p>C. Dissemination of SAMPLE on specialized reviews</p> <p>D. Event reports</p> <p>E. Website Update</p>
17.45-18.15	<p>Closing session (UNIFI-DSMAE)</p> <p>A. Strong and weak points of SAMPLE at the moment</p> <p>B. Changing routes in the sample schedule if/where necessary</p> <p>B. Conclusion</p>
20.00	<p>Dinner</p>



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